



**FERMENTA BIOTECH LIMITED**

Corporate Identification Number (CIN): L99999MH1951PLC008485

Registered Office: A -1501, Thane One, DIL Complex, Ghodbunder Road, Majiwade, Thane (West) – 400 610, Maharashtra, India Tel: +91-22-6798 0800/888 Fax: +91-22-6798 0899

Email: [info@fermentabiotech.com](mailto:info@fermentabiotech.com) Website: [www.fermentabiotech.com](http://www.fermentabiotech.com)

**POSTAL BALLOT FORM**

(To be sent, duly filled and signed to the Scrutinizer appointed by the Company.)

(Please read the “Instructions” printed overleaf carefully before completing this form.)

Sr.No.:

1.	Name and Registered Address of the Sole / First named Shareholder	:	
2.	Name of the Joint Holder(s), if any	:	
3.	Registered Folio No. / DP ID and Client ID No	:	
4.	Number of Equity Shares held	:	

I / We hereby exercise my / our vote in respect of Resolutions set out in the Postal Ballot Notice dated May 10, 2022 by sending my / our assent or dissent to the said Resolutions by putting the tick (v) mark at the appropriate box below:

Sr. No.	Description	No. of shares	I/ We assent to the Resolution	I/ We dissent to the Resolution
1.	To increase the limits to sell, lease or otherwise dispose of the assets and to secure the borrowings of the Company.			
2.	To sell, lease or otherwise dispose of the portion of Company’s Land situated at Thane.			

Place :

Date :

\_\_\_\_\_  
Signature of the Member

**Note:** For e-voting, please refer “Remote e-Voting Instructions for shareholders” in the Notice.

## INSTRUCTIONS

### Process and manner for Members opting to vote by using the Postal Ballot Form:

1. This Postal Ballot Form is provided for the benefit of Members who do not have access to Remote e-voting facility to enable them to send their assent or dissent by post.
2. A Member can opt for only one mode of voting i.e. either by Postal Ballot Form or through Remote e-voting. If a Member casts votes by both modes, then voting done electronically through LIPL's electronic portal shall be considered and the Postal Ballot Form shall be treated as invalid. The decision of the Scrutinizer on the validity of the Postal Ballot Form shall be final.
3. For detailed instructions on Remote e-voting, please refer to the Notes (including Annexure 1) appended to the Postal Ballot Notice.
4. The Scrutinizer will collate the votes downloaded from the Remote e-voting system and votes received through Postal Ballot Forms to declare the final result for each of Resolutions forming part of the Postal Ballot Notice.
5. As per the relevant MCA Circulars, physical copies of the Postal Ballot Notice, Postal Ballot Forms and pre-paid business reply envelopes are not being sent to Members for this Postal Ballot. However, for the convenience and larger participation of Members in Remote e-voting, the Company is providing an additional facility to download the Postal Ballot Form from the Company's website <https://fermentabiotech.com/annual-report.php> Such Members may send duly completed and signed Postal Ballot Form so as to reach the Scrutinizer appointed by the Board of Directors of the Company, Mr. V. N. Deodhar (Membership No. FCS 1880), V. N. Deodhar & Co., Practising Company Secretaries, at Unit: Fermenta Biotech Limited, C/o. Link Intime India Private Limited, C 101, 247 Park, L B S Marg, Vikhroli West, Mumbai – 400 083, Maharashtra, India not later than Thursday, June 9, 2022 (5.00 p.m. IST). Postal Ballot Form received after the said date and time shall be treated as invalid. The charges for dispatch of Postal Ballot Form shall be borne by the Member.
6. The Postal Ballot Form should be signed by the Member as per the specimen signature registered with the Company/ Depository Participants. In case of joint holding, the Postal Ballot Form should be completed and signed by the first named Member and in his/ her absence, by the next named joint holder. There will be one Postal Ballot Form for every Folio/ Client ID irrespective of the number of joint holders.
7. For shares held by companies/ entities, duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/ Authorization Letter together with attested specimen signature(s) of the duly authorized representative(s).
8. Votes should be cast in case of each resolution, either in favour or against by putting the tick mark in the column provided for assent/dissent. Members may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR/AGAINST" taken together should not exceed the Member's total shareholding. If the Member does not indicate either "FOR" or "AGAINST" in relation to any resolution, it will be treated as "ABSTAIN" for that resolution and the shares held will not be counted.
9. The voting rights of the Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on Friday, May 6, 2022 ("Cut-off date") as per the Register of Members of the Company and as informed to the Company by the Depositories in case of Beneficial Owners.
10. Voting period commences on Wednesday, May 11, 2022 (9.00 a.m. IST) and ends on Thursday, June 9, 2022 (5.00 p.m. IST). Duly completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours on Thursday, June 9, 2022 (5.00 p.m. IST). Postal Ballot Form received after this date will be treated as invalid.
11. Unsigned, incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected. A Postal Ballot Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against or if the signature cannot be verified.
12. The Scrutinizer's decision on the validity of a Postal Ballot Form will be final.
13. Except as otherwise mentioned herein, Members are requested not to send any other paper along with the Postal Ballot Form in the envelope as all such envelopes will be sent to the Scrutinizer and any other paper found in such envelope would be destroyed by him. They are also requested not to write anything on the Postal Ballot Form except giving their assent or dissent and putting their signature and other required details.
14. The results of the of the voting shall be declared on or before Friday, June 10, 2022. The Results declared, along with the Scrutinizer's Report, shall be published in newspapers, placed on the Company's website [www.fermentabiotech.com](http://www.fermentabiotech.com) and communicated to BSE Limited where the Company shares are listed.
15. Members may address their query(ies) to Mr. Srikant Sharma, Compliance Officer, at the Registered Office of the Company, Tel: 022 6623 0800, Fax: 022 6798 0899 or by e-mail to [srikant.sharma@fermentabiotech.com](mailto:srikant.sharma@fermentabiotech.com)